


## Creating and reporting on model portfolios



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## Ensure you have the right client type

Client Details (Review)

Edit

Client Name: 10th Ave. 401k

Client Status: Current

Client Type: Ret. Plan - Participant Directed

Client Sub-Type: Corporate Defined Contribution

Lead Waived A, R, & T Shares: Yes

Client Address 1: 453 S Fourth Ave

Client Address 2: Suite 200

City: Pittsburgh

State: Pennsylvania

Zip: 15222

Your client's Client Type must be "Retirement Plan – Participant Directed," for the Model Portfolio tab to appear.

Investments

Watch List/Notes

Model Portfolios

Investment Name

Type

Ticker

Peer Group

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## Create a new model

### Client- Specific

- Name
- Rebalancing Frequency
- \$ Assets
- # Participants
- Blended Benchmark

Create a new Model

Model Name

Rebalancing Frequency

Annually

Assets (Optional)

# Participants (Optional)

Would you like to include a blended benchmark? (Optional)

Yes

No

Select a Benchmark

The chosen benchmark's performance along with the Blended Peer Group Weight will be evaluated against your Model in the Model Portfolio Report.

Create or select a blended benchmark

Cancel

Create Model

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## Add investments to the model #1

The plan lineup is listed on the left. Add investments to the model on the right.

**Add Investment(s) to Model** (Click 1776 to select indices)

- Sanctus Funds Growth Fund of Amer. St.
- Columbia Large Cap Index 2
- Columbia Mid Cap Index 2
- Chadwick & Co. Income
- Chadwick & Co. International Bond**
- IFED Index 1A
- Perkins Small Cap Value 7
- T. Rowe Price Mid-Cap Growth
- T. Rowe Price Mid-Cap Value

**Add Investment(s)**

**Selected Investments**

Type	Fund Group	Percent	Remove
Stable Value Fund	Custom	Stable Value	<input type="text" value="0"/> <input type="button" value="OK"/>
Yankee Bond	Government	Government	<input type="text" value="0"/> <input type="button" value="OK"/>
<b>Total: 0.00%</b>			

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## Add investments to the model #2

Use stored models with Auto-populate the model.

**Auto-populate investments**

+ Using this feature will remove all investments currently in your model. It will then add new ones based on the selected "Implementation Model" below.

Your "Implementation Models"

Ultra Aggressive (100)

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## Create a Blended Benchmark

Available indices are on the left. Add indices to the benchmark on the right.

**Add Indices to Benchmark** (Click 1776 to select indices)

- American RLP TR
- AMEF International Market TR USD
- Ba-Cap 1-5 Yr Treasury TR USD
- Ba-Cap Aggressive Bond Treasury TR
- Ba-Cap Diversified Stock 8 Month TR USD
- Ba-Cap Diversified Stock TR USD
- Ba-Cap Diversified 1-5 Yr TR USD
- Ba-Cap Div Ex USD Agg TR USD
- Ba-Cap Div TR USD
- Ba-Cap Div Agg Bond TR EUR
- Ba-Cap Div Agg Ex USD TR High USD
- Ba-Cap Div Agg Ex USD TR USD

**Add Indices**

**Selected Indices**

Definition	Percent	Remove
AMEF Gold Minors TR USD	N/A	<input type="text" value="10.0"/> <input type="button" value="OK"/>
U.S. Aggressive Portfolio TR USD	90.0	<input type="text" value="90.0"/> <input type="button" value="OK"/>
<b>Total: 100.00%</b>		

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# Create Model Portfolio Notes

Create and store multiple model notes.

Show in Report?	Display Date	Brief Description of Model 250 characters	Last Modified Date	Status	Actions
Yes	05/12/2010	Quarter notes	05/12/2010	ADD	 
Yes	05/12/2010	Other notes	05/12/2010	ADD	 

Model Notes

Display Date (mm/dd/yyyy): 05/12/2010

Display Note in Report: ☐

Model notes

You might all 250 characters

Save

Cancel

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## Create Model Portfolio Notes

Create and store multiple model notes.

Show in Report?	Display Date	Brief Description (first 255 characters)	Last Modified Date	Notes	Remove
Yes	05/02/2010	Newer note.	05/02/2010	<a href="#">Edit</a>	<a href="#">Delete</a>
Yes	05/02/2010	Older note.	05/02/2010	<a href="#">Edit</a>	<a href="#">Delete</a>

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# Create a Model Report

## Create a Model Report

**Model Portfolio Report Options**

**Model Report Sections**

- ☒ Allocation Analysis
- ☒ Expense Summary
- ☒ Risk Factors Projections
- ☒ Performance Back Test
- ☒ Investment Detail
- ☒ Real-time Results

**General Report Settings**

- ☒ Page Numbers
- ☒ Glossary
- ☒ Index Definitions
- ☒ Peer-Group Definitions
- ☒ Standardized Performance Distribution

**General Report Settings (List)**

- ☐ Logo on Cover
- ☐ Cover Page Disclosure
- ☐ Back Page Disclosure
- ☐ Client Name on Top
- ☐ Include the ESG Risk Factor Score

**Report Grouping and Sorting**

- Grouping Order: Broad Asset Class
- Group Sorting: ESG Default
- Investment Priority: ESG Risk Factor Score
- ESG Risk Factor Score: ☐ Yes ☒ No

**Model Grouping** (based on a model from the "Investment Model" group and with an optional Report Page using the model). The model consists of 3 model pages (page):

Investment Model:

- Report Page 1
- Comparative ESG
- Investment ESG
- Stock A | Stock B | Benchmark
- Stock C | Stock D | Benchmark

And selected model is:

Report Page 1

**Cancel Generate Report**

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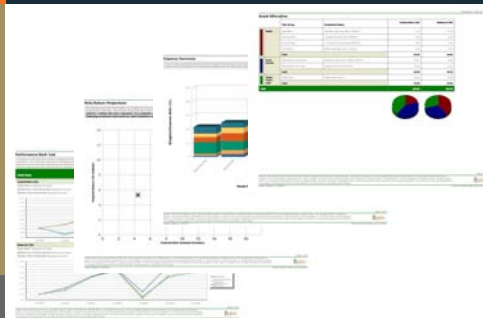
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## Model Portfolios Report



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